

RCMPI Board of Directors Meeting Minutes
Friday, November 6, 2009
Held at the home of Karen Allen, 7pm

Attendance: Karen Allen, Werner Eitzen, Luisa Lago, Judy Steibelt, Erik Noesgaard, Sarah Whelan, Deanna Clatworthy, Laurie Garbutt

Regrets: Michael Mitchell

Guests: Bob Brown, Deb Sipple-Eitzen

Agenda:

1. Approval of Agenda
2. Review and approval of minutes of the September 30 meeting
3. Treasurer's Report
4. Show Reports: Tommy - Luisa
Pirates - Sarah
5. Committee Updates:
Artistic Direction
Membership and Communications
R.D. and Facilities
6. Gala
7. Other Business

Item	Notes
1.0	Agenda approval
	Moved by Erik, seconded by Luisa, carried
2.0	Approval of September 30, 2009 Minutes
	Moved by Werner, 2nded by Karen, carried
3.0	Treasurer's Report as of Sept. 30, 2009
	Submitted by Erik Noesgaard
	Acceptance moved by Judy, 2nded by Sarah
4.0	Show Report – Tommy
	Set is progressing well. Costumes all done. Show within budget. Luisa's program deadline- Nov 14
	Joanne Shuttleworth of Guelph Mercury wants to do an article on RCMPI/Tommy.
	Creative advertising in place: TV ads on <i>Colbert Report</i> and <i>Regis & Kelly</i> , Echo ads and ticket contest, sponsoring by CJOY and Magic, Bus ad
	Show Report – Pirates of Penzance
	Auditions to be held on January 24 th , all day at Crimea or Ed Video. Callbacks on Jan. 28 ^h .
	Rehearsals Sunday and Wednesday beginning the 1 st week of Feb. Werner is checking with Zehrs
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	Imperial for audition site. Sarah will ask Tom Gould to get Crimea for the 24 th . Production team in place; Erik-SM and Lighting, Corrine and Nick- ASMs, Sarah-costumes, Orchestra in place, libretto at hand	
5.0	<p>Committee Reports:</p> <p><i>Artistic Direction</i> Meeting held Oct. 14th. Luisa is sending Michael a data base of past participants that he will keep updated PC needed for Fiddler-we need to advertise to membership. Time to solicit play proposals for 2011. Werner and Michael to prepare press release.</p> <p><i>Membership and Communications</i> Have set up diverse Tommy advertising.</p> <p><i>Resource Development & Facilities</i> Werner is applying for City of Guelph grant. Tom is seeking a Trillium grant to improve Crimea flooring.</p>	Acceptance of reports moved by Luisa, seconded by Laurie, carried.
6.0	<p>Gala Laurie has confirmed order with Platters.. Sarah to make punch. Tom will be asked to print tickets for the cast, crew and guests. <u>Opening Night</u>: Deanna has posted sign-up sheets for refreshments and Sarah will make sure Thursday night is covered. <u>Silent Auction</u>: Werner is collecting donations. Bids will not be seen by other bidders; they will be placed in a box. <u>Thank yous</u>. Luisa to ask Tom for Thank you cards. Gifts to 3 ASMs, Set designer, Set Builder, Costumes, Props and PC.</p>	
7.0	<p>Other Business <u>Concert Band</u>: Laurie will talk to band and ask them to choose show tunes, we will organize auditions and they can proceed with auditions at their location.</p> <p>Earlla Vickers has resigned from the board.</p> <p>Sarah brought forward cast members' concerns. The Board will discuss how the directorial team</p>	Judy moved that the Artistic Direction Committee when considering Musical Directors ascertain whether a rehearsal pianist and/or vocal coach would be beneficial to the production. 2nded by Luisa, carried.

	<p>should deal with cast members who are not team players or cause friction or are openly critical of directors.</p> <p>Next Board meeting: Tuesday, December 8th, 7pm at Karen Allen's.</p>	<p>Erik moved to adjourn at 9:10pm, seconded by Werner, carried.</p> <p>RCMPI Board November 6, 2009</p>
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Action List

Item	Personnel	Deadline	Action
Firm up site for Pirates auditions	Sarah, Werner, Tom	ASAP	Talk to Crimea. Ed Video and Zehrs Imperial
Solicit 2011 play proposals	Werner, Michael	Dec. 31st	Press release
Continue talks with Concert Band	Laurie		