

RCMPI Board of Directors Meeting Minutes

Wednesday, June 17, 2009, 7:30pm

Held at the home of Brenda Van Esch

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Attendance: Werner Eitzen, Earlla Vickers, Judy Steibelt, Meeghan Nolasco, Tom Gould, Sheila Douglas, Michael Mitchell, Luisa Lago, Brenda Van Esch, Karen Allen, Laurie Garbutt, Erik Noesgaard

Agenda:

1. Approval of Agenda
2. Welcome and Introduction
3. Approval of Minutes of Last Meeting (May 13th) and Review of action list
4. Treasurer's Report – Including Blood Brothers RRC Invoice
5. Show Reports – Tommy, Nonsense
6. Committee Introduction and Updates:
 - a. Artistic Direction
 - b. Resource Development
 - c. Membership & Communications
 - d. Facilities
7. AGM review of minutes and action items
8. Election of officers
9. Committee Memberships
10. Strategic Plan
11. Other Business
12. Date of Next Meeting
13. Adjournment

| Item | | Notes |
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| 1.0 | Approval of Agenda | Moved by Laurie, seconded by Erik, carried |
| 2.0 | Welcome and Introduction Outgoing president Tom Gould welcomed new board and stressed the need to adhere to context of mandate and to make consensus based decisions. | |
| 3.0 | Approval of Minutes of May 13, 2009 | Moved by Werner, seconded by Luisa, carried |
| 4.0 | Treasurer's Report: Meeghan Current balances were reported. Refund from Samuel French. Nonsense royalties negotiated. GST cheque for \$1679 received.. 40% of property tax refunded. River Run invoices for | Acceptance moved by Michael, seconded by Karen, carried |

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| | Blood Brothers were smaller than expected; box office revenue higher as no children's tickets sold. | |
| 5.0 | <p>Show report- <i>Nunsense</i> Read through done, team in place Scripts and chorus books expected next week, mid July for piano, mid Aug. for orchestra. Tickets on sale next week Rehearsal pianist Grace : fee has been set. Crimea rehearsals- set dates and amount Hoping rehearsal space free as Crimea has yet to charge us. Gladys and Helen –costumes, Erik - lighting Sound effects under discussion Is film projector on stage a prop or tech item requiring River Run employee? Gray area to be investigated Set for Grease to be used with modifications Royalties set at \$2680, everything ready to roll!</p> | |
| 5.1 | <p>Show Report – <i>Tommy</i> Casting done Costumer needed; lots of helpers, no leader yet Lighting designer needed Set builder to be confirmed (almost set) Picnic at Deanna's; measurements will be taken Good news that Pooch is recovering from surgery. Norfolk church is to be used for rehearsals Tickets are on sale. Ticket buyers can be assured that scenes containing abusive situations will be understated.</p> | Acceptance of show reports moved by Laurie, seconded by Judy, carried |
| 6.0 | <p>Committee Reports</p> <p><i>Membership and Communications</i></p> <p>Meeting planned for June 30, Judy's house, no report</p> <p><i>Artistic Direction</i></p> <p>Directors' interviews to be held June 28 Denise Gismondi, Fiddler Jane Martin, Fiddler Sally Nelson, Evita Lisa Hagen, Into the Woods Discussions about financial concerns (tight</p> | Acceptance of committee report moved by Michael, seconded by Werner, carried |

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| | <p>budget) and the use of professionals (lighting) on the teams.</p> <p><i>Resource Development</i> -no report (meeting June 23) <i>Facilities</i>- no report</p> | |
| 7.0 | <p>AGM Minutes Not available.</p> | |
| 8.0 | <p>Election of Officers</p> <p>Co-presidents: Karen Allen and Laurie Garbutt Treasurer: Erik Nosegaard Secretary: Judy Steibelt</p> <p>Meeghan will train Erik. Judy to collect mail from Crimea.</p> | <p>Acceptance of slate of officers moved by Werner, seconded by Michael, carried</p> |
| 9.0 | <p>Committee Memberships</p> <p>Artistic Direction has 11 current members, including board members Karen, Earlla and Michael.</p> <p>Resource Development will be combined with Facilities: Erik, Werner (Brenda considering) Membership and Communication: Luisa, Judy, Laurie (Sheila may stay)</p> | |
| 10.0 | <p>Strategic Plan</p> <p>Process mapping led by Meeghan has been a great success with positive feedback from board, committee and general membership. It will be continued.</p> | |
| 11.0 | <p>Other Business</p> <p>Performance Pass: final artwork for brochure is underway, distribution plan in place, official release late August/ Tickets for Tommy and Pirates will be \$20 with the pass. Corrine requests a prop room key.</p> | |
| 12.0 | <p>Date of next meeting Tuesday, July 28, 7pm at Laurie's house</p> | <p>Adjournment moved at 9pm by Laurie, seconded by Michael, carried</p> |