

**RCMPI Board of Directors Meeting Minutes**  
**Wednesday, March 10, 2010**  
**Held at the home of Laurie Garbutt**  
**7:00 p.m.**

**Attendance:** Werner Eitzen, Karen Allen, Erik Noesgaard, Judy Steibelt, Laurie Garbutt  
**Regrets:** Michael Mitchell, Deanna Clatworthy, Luisa Lago

**Recently tendered resignation:** Sarah Whelan  
**Guest:** Carrie Gordon, PC for Pirates of Penzance

**Agenda:**

1. Approval of Agenda
2. Review and approval of minutes of the February 2, 2010 meeting
3. Treasurer's Report
4. Show Reports: Pirates of Penzance – Carrie Gordon
5. Committee Updates:
  - a. Artistic Direction
  - b. Membership and Communications
  - c. Resource Development and Facilities
6. River Run and Sound Issues follow-up: What happened at the meeting?
7. Production coordinator (PC) for Fiddler on the Roof
8. Other Business
9. Date of Next Meeting

Item		Notes
<b>1.0</b>	<b>Approval of Agenda</b>	Acceptance of agenda moved by Erik, 2nded by Werner; carried.
<b>2.0</b>	<b>Review and approval of minutes of the February 2, 2010 meeting</b>	Approval of minutes moved by Laurie, 2nded by Judy; carried.
<b>3.0</b>	<b>Treasurer's Report</b> – emailed in advance by Michael Balances were reported. -Compiled, Created and posted Tax receipts for 2009. -Moved the savings money from ING to Meridian Savings. The interest rate is about the same and also should we get into an overdraft situation the money is automatically pulled from this account.  -Sending a change of Treasurer to Rogers to get	Approval of report moved by Werner, 2nded by Karen; carried.

	<p>the phone sorted.</p> <p>-Following up on Directors insurance and awaiting some info that will be presented at the next meeting.</p> <p><b>2010 Budget.</b> Reviewed with the R&amp;D &amp; facilities committees. The overruns on Tommy are attributed to the additional Technical and video requirements of the show and were a one off. Other than adding an additional \$100 for Costumes for annual upkeep and drying cleaning outside of regular shows, the budget was thought to be correct.</p>	<p>RCMPI Board Minutes March 10, 2010</p>
<p><b>4.0</b></p>	<p><b>Show Reports: Pirates</b> – Carrie Gordon New PC is learning on the job. Erik helping with cast announcements. Marnie Jutzi and Steve O’Connell have taken on Front of House boards. River Run is requesting that only one person receive ticket sale information -PC to deal with them. Show presently 20% sold.</p>	<p>Acceptance of report moved by Werner, 2nded by Laurie; carried.</p>
<p><b>5.0</b></p>	<p><b>Committee Updates:</b></p> <p><i>a. Artistic Direction:</i> Tenders for 2011 season sent out. Deadline for Spring 2011 submissions is April 2010 with interviews in May; deadline for Fall 2011 is June 2010 with interviews in July . Interview team members are Debbie Eitzen-Sippel, Earlla Vickers, Marnie Jutzi, Karen Allen and the appointed PC.</p> <p><i>b.. Membership and Communications</i> met Feb. 3rd and 28<sup>th</sup> . Welcomed new member Laura Davey. Teeshirts are ordered. Planning and starting Pirate advertising. Contacting Caterer for Saturday meal between Pirate shows</p> <p><i>c. R.D. and Facilities:</i> Committee met. Tom Gould will look further at River Run expenses for <i>Tommy</i>. Michael thinks figures are correct though far above estimate; we need to negotiate better with RR to avoid similar cost overruns. Reviewed and approved 2010 budget.</p>	<p>Acceptance of Committee reports moved by Laurie, 2nded by Erik; carried.</p>

<b>6.0</b>	<b>River Run and Sound Issues follow-up. What happened at the meeting?</b> Deferred to next meeting. Luisa is asked to report. Julie van Duzen, Stage Manager for Tommy will be invited to next meeting	RCMPI Board Minutes March 10, 2010
<b>7.0</b>	<b>P.C. for Fiddler on the Roof</b> Deferred to next meeting: Discussion of role of PC versus role of Producer. Werner has offered to attend <i>Fiddler</i> production meetings as financial representative (Executive Producer ?).	
<b>8.0</b>	<b>Other Business</b> a. Sarah Whelan has resigned from board. b. Directors' reports extremely overdue from <i>Tommy</i> Directors: Werner to follow up.  <b>Next meeting:</b> Friday, April 9 at Karen Allen's home.	Erik moved that Carrie Gordon be appointed as a member of the board during her time as PC for <i>Pirates</i> , 2nded by Karen, carried.  Erik moved that the meeting be adjourned at 8:46pm, 2nded by Karen, carried.

### Action List

<b>Item</b>	<b>Personnel</b>	<b>Deadline</b>	<b>Action</b>
Dennis Johnson has not been billed for advertising in Tommy program	Werner	ASAP	Ascertain what he owes and tell him
Ticket sales info	Judy & Carrie	ASAP	Ask Sheila to work through PC for current show
Invite Julie to next meeting	Karen	ASAP	
Discussion of PC/Producer role	Karen	ASAP	Email Deanna and Michael
Card, flowers, offer of comp tickets to Sarah	Judy	When sure she is home	
Date of next meeting	Judy	ASAP	Send email to board